

Appointment with Relocation Clause

Subject: Appointment as General Manager with Relocation Support

Dear [Candidate's Name],

We are pleased to appoint you as General Manager at [Company Name], effective [start date]. This appointment includes relocation to [city/state], and the company will provide relocation assistance as per policy.

Your responsibilities include overall management, strategic planning, and departmental supervision.

Compensation, benefits, and relocation support details are outlined in the attached document.

Please sign and return a copy of this letter to confirm acceptance and initiate the relocation process.

Sincerely,

[Your Name]

[Designation]

[Company Name]

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