

Formal Fundraising Event Letter for Charity Gala

Subject: Invitation to Support [Charity Organization] at Our Annual Gala

Dear [Recipient Name],

We are delighted to invite you to support [Charity Organization] at our Annual Fundraising Gala on [Date] at [Venue]. Your contribution will directly help us fund [Specific Programs or Causes].

By attending or sponsoring this event, you will join a community committed to [Cause/Impact], and your support will be recognized in our program, on our website, and through social media mentions.

Please find attached our detailed event and sponsorship brochure. We hope to welcome you as a valued supporter of [Charity Organization].

Sincerely,

[Your Name]

[Title / Organization]

[Contact Information]

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