

Formal Professional Template

Subject: Gift Letter for Down Payment Assistance

Dear [Mortgage Lender/Bank Officer Name],

I, [Donor Name], am pleased to provide a gift of [Gift Amount] to [Recipient Name] for use as a down payment on the property located at [Property Address].

This gift is given freely without any expectation of repayment, and no financial obligation exists between myself and the recipient. The funds will be transferred to [Recipient Name] prior to closing.

Please contact me if you require any additional information or documentation regarding this gift.

Sincerely,

[Donor Name]

[Contact Information]

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