

Preliminary gift voucher notification email

Subject: Upcoming Gift Voucher for You

Dear [Recipient's Name],

We are delighted to let you know that you have been selected to receive a gift voucher worth [amount] from [Company/Organization]. The voucher is currently being processed and will be sent to you by [date].

This notification is to ensure you are aware of the reward in advance. We will follow up with the official voucher and redemption instructions soon.

Thank you for your patience,

[Company/Team Name]

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