Casual Email Goodwill Request to Creditor

Subject: Goodwill Request for Account [Account Number]

Hi [Creditor Name],

I hope you are doing well. I am writing to request your assistance with my account [Account Number]. Due to [reason], there is a [late payment/negative record] that I would like to have removed as a gesture of goodwill.

I have always valued my relationship with [Creditor Company] and appreciate any help you can provide. Please let me know if this is possible.

Thank you,

[Your Name]

[Contact Information]

Get more templates here: https://www.lettersandtemplates.com/letters/goodwill-letter-to-creditor