

Goodwill Letter To Remove Negative Listing

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Subject: Goodwill Letter Request to Remove Negative Listing

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to you today in the hopes of addressing a matter of great importance to me. I am a loyal customer of [Creditor's Name], and I greatly value the business relationship we have shared over the years.

Recently, I was made aware of a negative listing on my credit report pertaining to my account with [Creditor's Name]. I fully acknowledge and take responsibility for the circumstances that led to this unfortunate situation. However, I am kindly requesting your assistance in reconsidering the impact of this negative listing on my credit history.

I understand that [Creditor's Name] is committed to providing exceptional customer service, and I believe that my overall credit history does not accurately reflect my financial responsibility and dedication as a customer. I have consistently strived to meet my financial obligations and maintain a positive relationship with your company.

I kindly request that you review my history with [Creditor's Name] and take into consideration the

following points:

1. My longstanding relationship with [Creditor's Name].
2. My history of on-time payments and responsible financial behavior prior to this incident.
3. The efforts I have made to rectify the situation and ensure that it does not occur again in the future.

I understand that your company's policies and procedures are designed to ensure the accuracy and integrity of credit reporting. However, I am kindly asking for your understanding and compassion in this matter. The negative listing is having a significant impact on my ability to [state specific impact, e.g., secure favorable interest rates, obtain housing, etc.].

I genuinely value my relationship with [Creditor's Name] and would greatly appreciate your assistance in helping me resolve this matter. If it is within your discretion and ability to remove or amend the negative listing from my credit report, it would greatly improve my financial prospects and restore my confidence in your company.

Thank you for taking the time to consider my request. I am hopeful that we can find a mutually agreeable solution to this situation. Please feel free to contact me at [Phone Number] or [Email Address] if you require any further information or documentation.

I appreciate your attention to this matter and eagerly await your response.

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosures: [List any supporting documents, if applicable]