

Quick One-Time Late Payment Email

Subject: Request for Goodwill Adjustment

Hi [Creditor Name],

I am contacting you regarding my account [Account Number]. I had a one-time late payment on [Date], which was an unusual occurrence for me.

I kindly request that you consider removing the negative listing from my credit report as a goodwill gesture. I appreciate your time and understanding.

Thank you,

[Your Name]

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