

Formal recommendation from employer

Subject: Recommendation for [Employee Name] for Graduate Studies

Dear Admissions Committee,

I am writing to strongly recommend [Employee Name] for admission to your esteemed graduate program. As [Employee Name]'s [Position, e.g., Manager/Supervisor] at [Company Name] for the past [duration], I have had the pleasure of witnessing their exceptional skills, dedication, and professional growth.

[Employee Name] consistently demonstrates outstanding analytical abilities, leadership qualities, and a commitment to excellence in all projects. Their innovative problem-solving and collaborative mindset make them an asset to any academic or professional setting.

I am confident that [Employee Name] will excel in your program and contribute positively to your academic community. Please feel free to contact me for any further information regarding their qualifications.

Sincerely,

[Your Name]

[Title]

[Company Name]

[Contact Information]

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