

Emphasizing leadership for graduate school

Subject: Graduate Program Recommendation for [Employee Name]

Dear Committee Members,

I am pleased to provide this letter of recommendation for [Employee Name]. During their tenure as [Position] at [Company Name], they have exhibited remarkable leadership, initiative, and the ability to inspire colleagues.

Their strategic thinking and team-building skills have contributed significantly to organizational success. I strongly believe that these qualities will enable them to thrive in your graduate program and beyond.

Sincerely,

[Your Name]

[Title]

[Company Name]

[Contact Information]

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