

Preliminary Graduation Confirmation Email

Subject: Preliminary Graduation Confirmation

Hello [Recipient Name],

We are excited to inform you that based on the current records, [Student Name] is on track to graduate from [Program Name] on [Expected Graduation Date]. This email serves as a preliminary confirmation pending final examination and clearance.

Congratulations on reaching this milestone!

Best regards,

[Name]

[Department]

[Institution]

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