

## Casual internal email complaint about harassment

Subject: Concern Regarding Harassment Incident

Hi [HR Name],

I wanted to bring to your attention an incident that occurred on [date] involving [person's name].

Their actions, including [brief description], have made me uncomfortable.

I would appreciate guidance on how this will be addressed and any support available.

Thank you for listening.

Best,

[Your Name]

[Department/Team]

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