

Preliminary acceptance subject to conditions

Subject: Provisional Acceptance to [High School Name]

Dear [Student Name],

We are pleased to offer you provisional acceptance to [High School Name] for the upcoming academic year, contingent upon the submission of the required documents and completion of any pending requirements by [Deadline Date].

Please review the attached checklist carefully and ensure all materials are submitted promptly. This provisional acceptance confirms your eligibility while we await final verification.

We look forward to welcoming you fully to our school community.

Sincerely,

[Admissions Coordinator Name]

[High School Name]

[Contact Information]

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