

Casual Recommendation Email for Extracurricular Programs

Subject: Recommendation for [Student Name]

Hi [Recipient Name],

I am delighted to recommend [Student Name] for your [Program Name]. Having known them for [number] years as their [Teacher/Counselor], I can confidently say they are hardworking, creative, and passionate about [specific activity].

[Student Name] brings energy, teamwork, and dedication to every project they undertake. I am sure they will excel in your program and make a positive impact.

Best regards,

[Your Name]

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