

Waitlist to Acceptance Letter

Dear [Student Name],

I am delighted to inform you that you have been offered admission to [University Name] from our waitlist for the Class of [Year]!

When we placed you on our waitlist, we recognized your strong qualifications but did not have space available in our incoming class at that time. We are now able to extend this offer of admission to you for the [Semester] semester beginning [Date].

Space has become available due to enrollment decisions from our originally admitted students, and the admissions committee immediately thought of your application. Your academic record, particularly your [specific strength], along with your continued interest in [University Name], makes you an excellent addition to our incoming class.

Because this offer is being extended after our regular decision notification date, we understand you may have already committed to another institution. However, we hope you will seriously consider this opportunity to join our community.

Given the short timeline, we need to receive your response by [Date - typically 3-7 days from letter date]. If you choose to accept, you will need to submit your enrollment deposit (\$[Amount]) immediately and may need to forfeit any deposits paid to other institutions.

Housing options may be limited due to the late acceptance, but our Residential Life office will work with you to secure appropriate accommodations. Financial aid information will be provided within 48 hours of this letter.

We understand this is short notice, but we are genuinely excited about the possibility of having you join us. Please contact our office immediately if you have any questions.

Sincerely,

[Name]

Associate Director of Admissions

[University Name]

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