

Official breach notification

Subject: Official HIPAA Breach Notification

Dear [Patient Name],

This communication serves as a formal notification under HIPAA regulations regarding a breach of your protected health information (PHI) on [Date]. The PHI involved includes [specific types of information].

The breach was identified promptly, and we have taken corrective actions including [actions taken].

Regulatory authorities have been notified in accordance with federal and state requirements.

We recommend you monitor your accounts, review any statements, and consider credit monitoring services if applicable. For questions or further assistance, contact [Privacy Officer Name] at [Phone/Email].

Respectfully,

[Your Name]

[Title/Position]

[Organization Name]

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