

Simple breach notification

Subject: HIPAA Breach Notification

Dear [Patient Name],

We are informing you that your protected health information may have been compromised in a recent incident on [Date]. The affected information includes [types of PHI].

Please take steps to protect your information and contact us at [Contact Info] with any questions.

We apologize for this incident and are addressing it immediately.

Thank you,

[Your Name]

[Title/Position]

[Organization Name]

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