

Friendly Hospital Appointment Reminder Email

Subject: Gentle Reminder – Your Hospital Appointment Tomorrow

Hello [Patient's Name],

We just wanted to remind you about your upcoming appointment at [Hospital Name]. You are scheduled to meet with [Doctor's Name] on [Date] at [Time]. The appointment will take place at [Location/Clinic].

Please bring your insurance card, medical documents, and arrive a little earlier to make your check-in smooth. We truly care about your health and look forward to seeing you.

If you have any questions or need to reschedule, feel free to reply to this email or call us at [Phone Number].

Take care,

[Sender's Name]

Appointment Desk

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