

Group booking reservation confirmation email template

Subject: Group Booking Confirmation " [Reservation Number]

Dear [Guest Name],

Thank you for choosing [Hotel Name] for your group stay. We confirm your reservation for [Number of Rooms] rooms from [Check-in Date] to [Check-out Date].

Please find the details attached. We are excited to host your group and ensure a pleasant experience. For any special requests, feel free to contact us.

Best regards,

[Hotel Manager Name]

[Hotel Email/Phone]

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