# Premium Service Confirmation Letter

Subject: Presidential Suite Reservation Confirmation - VIP Service Included

Dear Mr./Ms. [Guest Name],

It is our privilege to confirm your reservation for our Presidential Suite at [Luxury Hotel Name].

Reservation Details:

Suite: Presidential Suite, [Floor] Floor

Dates: [Check-in] to [Check-out]

Guests: [Number]

Booking Reference: [Number]

Suite Rate: $[Amount] per night

Total Investment: $[Amount]

Exclusive Amenities Included:

- Personal butler service
- Private airport transfer in luxury sedan
- Daily champagne and fresh flowers
- Access to executive lounge
- Priority dining reservations
- Complimentary spa consultation
- 24-hour room service

Your suite features panoramic city views, separate living and dining areas, marble bathroom with jacuzzi, and premium Italian linens.

Our Guest Relations Manager, [Name], will personally contact you 48 hours prior to arrival to arrange any special services or dining preferences.

We eagerly anticipate providing you with an extraordinary experience.

With warmest regards,

[Name]

General Manager

[Luxury Hotel Name]

[Direct Contact Information]

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