

Provisional house booking cancellation letter template

Subject: Provisional Cancellation of Booking

Dear [Recipient Name],

I am writing to request a provisional cancellation of my booking at [Property Address] for [Booking Dates]. Circumstances beyond my control may require me to cancel or reschedule.

Kindly hold my booking as canceled provisionally until I confirm the final decision. I appreciate your assistance in this matter.

Warm regards,

[Your Name]

[Contact Information]

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