

Professional Complaint to Hospital Administration

Subject: Patient Complaint Regarding Dr. [Doctor's Name] - Patient ID: [Your ID]

Dear Hospital Administrator,

I am writing to formally document my concerns regarding the care I received from Dr. [Doctor's Full Name] in the [Department Name] on [date]. While I appreciate the overall quality of your facility, this particular experience requires administrative attention.

The specific issues I encountered include:

First, Dr. [Last Name] arrived nearly two hours late for my scheduled appointment without any notification or apology, despite my having arrived on time for a procedure that required fasting.

Second, during the consultation, the doctor appeared distracted, frequently interrupted our conversation to check their phone, and failed to answer my questions about the proposed treatment plan adequately.

Third, I was not provided with complete informed consent regarding the risks and alternatives to the procedure recommended, which I later learned about from another healthcare provider.

I have been a patient at [Hospital Name] for [length of time] and have consistently received excellent care. This experience was notably different and has caused me to question whether I can continue treatment with Dr. [Last Name].

I am requesting that this matter be reviewed and that I be assigned to a different physician within the department. Additionally, I would appreciate confirmation that steps will be taken to ensure other patients receive the attentive, professional care that your facility is known for.

I am available to discuss this matter further and can be reached at [phone] or [email]. I look forward to your response within [reasonable timeframe, e.g., 10 business days].

Respectfully,

[Your Full Name]

[Date]

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