

Informal Recommendation Email for Employment

Subject: Recommendation for [Candidate Name]

Hi [Hiring Manager Name],

I wanted to recommend [Candidate Name] for the [Job Title] position at your company. I worked closely with [Candidate Name] for [Duration], and they are excellent at [Skills or Qualities]. They are reliable, hardworking, and a great team player.

I believe they will fit well in your organization and bring value to your team. Please reach out if you need more details.

Best regards,

[Your Name]

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