

Formal letter asking about admission criteria

Subject: Request for Admission Requirements

Dear [Admissions Officer Name],

I am considering applying to [University Name] for [Program Name] and would like detailed information regarding the admission requirements. Specifically, I would like to know about GPA expectations, standardized test requirements, and application deadlines.

Your guidance will help me prepare my application effectively.

Thank you for your support.

Best regards,

[Your Name]

[Contact Information]

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