

Casual email for moving due to family reasons

Subject: Resignation Effective Immediately

Hi [Manager's Name],

I wanted to let you know that I need to resign from my position effective today. My family and I are relocating suddenly due to personal circumstances, and unfortunately, I won't be able to continue my work here.

I really appreciate everything I've learned and the support I've had from the team. I'm sorry for the abrupt notice and hope you'll understand the situation.

Thanks again for everything.

Best,

[Your Name]

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