

Official and serious resignation due to crisis

Subject: Official Immediate Resignation

Dear [Manager's Name],

Please accept this letter as my formal resignation from my position at [Company Name], effective immediately. Due to an unforeseen family crisis, I must prioritize my family's well-being and step away from my professional duties without delay.

I regret the disruption this sudden resignation may create and am willing to assist in whatever limited capacity possible to ensure a smooth transition. Unfortunately, my time is very limited, but I want to do my best to leave responsibly.

I will always be grateful for the opportunities provided to me at [Company Name] and the professional growth I have experienced.

Sincerely,

[Your Name]

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