

Preliminary resignation for temporary reasons

Subject: Temporary Immediate Resignation

Dear [Manager's Name],

I am writing to notify you of my resignation effective immediately. A temporary but urgent family situation requires me to step away from work without delay.

Although I am unable to provide a notice period, I hope to explore the possibility of returning to the company in the future once my family obligations ease. I apologize for the sudden departure and thank you for your understanding.

Warm regards,

[Your Name]

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