

Corporate Immigration Sponsorship Letter for Transfer

Subject: Corporate Sponsorship for [Employee Name] – International Transfer

Dear [Immigration Officer Name],

We are writing to sponsor [Employee Name] for an intra-company transfer to our [Country] office.

[Employee Name] has been employed with [Company Name] for [Duration] as [Job Title] and will continue their responsibilities at the new location.

We ensure compliance with immigration requirements and guarantee financial and housing support during their transfer. Enclosed are the employment verification and company documents.

Sincerely,

[HR Manager Name]

[Company Name]

[Contact Information]

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