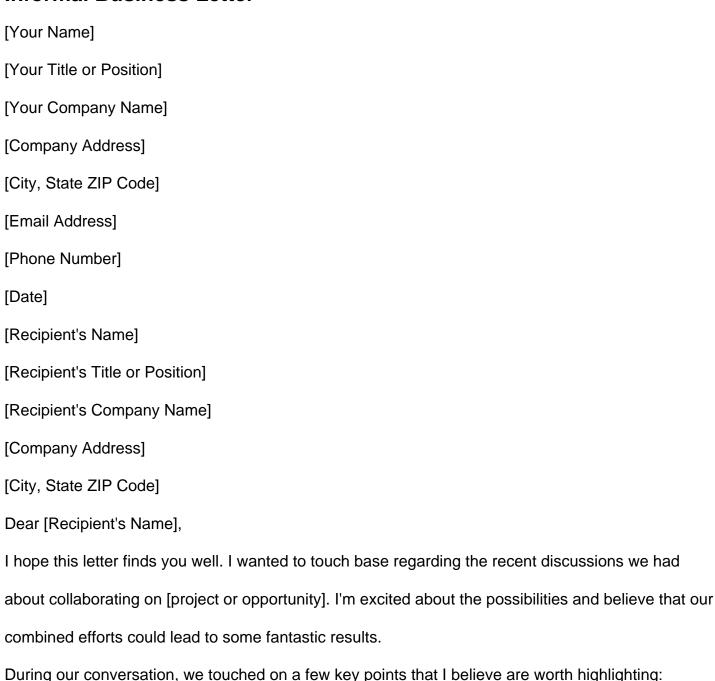
Informal Business Letter



1. **Shared Goals:** It's evident that our organizations share similar goals, especially