

Serious reimbursement follow-up letter

Subject: Follow-Up on Pending Reimbursement Claim

Dear Claims Officer,

I am writing regarding my reimbursement claim submitted on [Submission Date] under Policy Number [Policy Number]. Despite providing all the necessary documents, I have not yet received confirmation of processing or payment.

This delay has caused considerable financial strain, as I had to cover the medical expenses personally. I kindly request immediate action on my claim and a clear update regarding the timeline for reimbursement.

Please treat this matter with urgency. I look forward to your prompt response.

Sincerely,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/insurance-claim-letter-for-reimbursement>