

Vehicle accident insurance claim letter

Subject: Vehicle Insurance Claim " [Policy Number]

Dear Claims Officer,

I am writing to file a claim for my vehicle insured under policy [Policy Number]. On [Date], my vehicle was involved in an accident resulting in [brief description of damage].

Enclosed are the police report, photographs of the vehicle, and repair estimates. Kindly initiate the claim process and let me know if further documents are required.

Thank you for your support.

Sincerely,

[Your Name]

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