

Casual Internal Referral Email

Subject: Referral Recommendation â€” [Candidate Name]

Hi [Hiring Manager],

I wanted to quickly recommend [Candidate Name] for the [Position Title] opening. Weâ€™ve collaborated on several projects, and Iâ€™ve been impressed by their creativity and problem-solving skills.

I think they would be a great fit for the team, and Iâ€™m happy to answer any questions you may have.

Thanks,

[Your Name]

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