

Provisional Referral Letter

Subject: Referral of [Candidate Name] for Consideration

Dear [Manager],

I would like to provisionally recommend [Candidate Name] for the [Position Title] role currently under review. While the formal recruitment process is ongoing, I believe [Candidate Name] has the qualifications and experience to succeed.

I am happy to provide additional information to support their candidacy as needed.

Best regards,

[Your Name]

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