

Internet Or Broadband Cancellation Letter

Dear [Internet Service Provider/Broadband Provider],

I am writing this letter to inform you of my decision to cancel my internet/broadband services with your company. Unfortunately, I have had to make this difficult decision due to [provide reason for cancellation, such as relocation, dissatisfaction with service quality, or cost].

I would like to request that the cancellation be effective from [date of cancellation]. I would also like to arrange for the return of any equipment that belongs to your company. Please let me know the procedure for returning the equipment and if there are any associated charges.

I would appreciate it if you could confirm in writing that the cancellation has been processed and the final bill amount (if any). If there are any outstanding payments that need to be made, please let me know the procedure for settling them.

I have been a customer of your company for [duration of service], and while I am disappointed to have to cancel my services, I would like to thank you for the service that you have provided during this time.

Please contact me if you require any further information or have any questions regarding the cancellation.

Thank you for your understanding.

Sincerely,

[Your Name]