

Quick Acceptance Email

Subject: Internship Acceptance

Hi [Recipient Name],

I am pleased to accept the internship position at [Company/Organization Name] for [Department/Program] starting on [Start Date]. Thank you for this opportunity—I am eager to start and contribute.

Best regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/internship-application-acceptance-letter>