

Standard Professional Internship Application

Subject: Internship Application for [Position Title] - [Your Name]

Dear Hiring Manager,

I am writing to express my strong interest in the [specific internship position] at [Company Name] for [semester/summer year]. As a [year] student majoring in [field] at [University Name], I am eager to apply my academic knowledge in a practical setting while contributing to your team's success.

Through my coursework in [relevant subjects], I have developed skills in [specific skills relevant to the position]. My academic projects, including [brief description of relevant project], have prepared me to tackle real-world challenges in [industry/field]. Additionally, my GPA of [X.XX] reflects my dedication to academic excellence.

I am particularly drawn to [Company Name] because of [specific reason - company mission, recent projects, industry reputation]. Your commitment to [company value/initiative] aligns perfectly with my career goals and personal values. I am excited about the opportunity to learn from your experienced team while contributing fresh perspectives and enthusiasm.

I am available for [duration] and can commit to [hours per week]. I would welcome the opportunity to discuss how my skills and passion can benefit your organization. Thank you for considering my application.

Sincerely,

[Your Name]

[Phone Number]

[Email Address]

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