

Professional Follow-Up After Initial Application

Subject: Follow-up on Internship Application - [Your Name]

Dear [Hiring Manager's Name],

I hope this email finds you well. I am following up on my internship application for the [Position Title] that I submitted on [Date]. I wanted to reiterate my strong interest in this opportunity and provide any additional information you might need.

Since submitting my original application, I have [recent relevant accomplishment/update]. This experience has further solidified my enthusiasm for joining your team and contributing to [specific company project/goal].

I understand that you likely receive many applications and appreciate the time required for the selection process. I remain very interested in this position and would welcome the opportunity to discuss my qualifications further in an interview.

If you need any additional materials or have questions about my application, please don't hesitate to contact me. I am available at your convenience and can be reached at [phone number] or [email address].

Thank you again for your time and consideration. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Contact Information]

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