

Heartfelt Internship Confirmation Letter

Subject: Welcome to Your Internship

Dear [Intern Name],

Congratulations! We are delighted to officially confirm your internship at [Company Name]. Your role as [Internship Role] will begin on [Start Date], and we are thrilled to have you join our team.

We believe this internship will offer valuable learning experiences and personal growth opportunities. Welcome aboard, and we look forward to supporting you every step of the way.

Warm regards,

[Supervisor Name]

[Position]

[Company Name]

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