

Preliminary Internship Inquiry Message to a Professor or Mentor

Subject: Seeking Guidance on Internship Opportunities

Dear Professor [Last Name],

I hope you are doing well. I am currently exploring internship opportunities related to [field or subject area] and would value your advice or recommendations on suitable organizations or contacts to reach out to.

If you are aware of any upcoming opportunities within your department or professional network, I would deeply appreciate your guidance. I am particularly interested in gaining hands-on experience that complements the coursework we have covered in [specific course or topic].

Thank you for your time and mentorship.

Sincerely,

[Your Name]

[Your Student ID, if applicable]

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