

Informal Internship Message

Hi [Company Name],

I wanted to recommend [Student Name] for the internship position in your team. [He/She/They] has shown excellent skills and enthusiasm in [Subject/Course], and I am confident [he/she/they] will perform well in a professional environment.

Thanks,

[Your Name]

[College Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/internship-letter-from-college>