

Preliminary Internship Proposal Letter

Subject: Proposal for Internship Collaboration

Dear [Recipient Name],

We would like to propose an internship program in collaboration with [University/College Name] to provide students practical exposure in [Department/Field]. This initiative aims to foster skill development and potential recruitment opportunities for your organization.

Please find attached a draft proposal outlining the scope, objectives, and benefits. We look forward to your feedback.

Best regards,

[Your Name]

[Position]

[Company Name]

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