

Thank You Letter After Internship

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Date]

[Supervisor's Name]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Supervisor's Name],

I wanted to express my sincere gratitude for the opportunity to intern at [Company/Organization Name] over the past [Duration of Internship]. It has been an incredibly valuable experience that has deepened my understanding of [Industry/Focus] and honed my skills in [Relevant Skills].

[Paragraph describing your positive experiences, learning outcomes, and contributions during the internship.]

I am grateful for the mentorship and guidance provided by you and the entire [Company/Organization Name] team. Your insights and support have greatly enriched my learning journey, and I look forward to carrying these experiences with me as I continue to grow in my career. Thank you again for making my internship such a rewarding experience. Please stay in touch, and I hope our paths cross again in the future.

Warm regards,

[Your Name]