Provisional, Conditional Email

Subject: Tentative Interview Confirmation

Dear [Interviewer's Name],

I would like to provisionally confirm my attendance for the interview scheduled on [date] at [time] for the [position name] role. Kindly let me know if any adjustments need to be made, as I may require minor scheduling changes.

Looking forward to your guidance and the opportunity to interview.

Best,

[Your Name]

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