

Formal Confirmation for Panel Interview

Subject: Interview Confirmation " [Position Name]

Dear [Interviewer's Name],

I am writing to confirm my participation in the panel interview for the [Position Name] position scheduled on [Date] at [Time]. I am prepared to discuss my qualifications and answer any questions from the panel members.

Kindly let me know if there are any specific topics I should prepare for.

Thank you,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/interview-confirmation-letter>