

Formal interview rejection letter template

Subject: Interview Outcome Notification

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We truly appreciate the effort you put into the process and the opportunity to learn more about your background and qualifications.

After careful consideration, we regret to inform you that you were not selected for this position. While your skills are commendable, we have chosen another candidate whose experience more closely matches our current needs.

Please know that this decision was not easy, and we encourage you to apply for future opportunities with our company. We wish you the very best in your career journey.

Sincerely,

[Your Name]

[Your Position]

Get more templates here: <https://www.lettersandtemplates.com/letters/interview-rejection-letter>