

Urgent Interview Request

Subject: URGENT: Interview Request - [Position] - Available Immediately

Dear [Hiring Manager],

I understand you need to fill the [Position Title] role quickly, and I want you to know I'm immediately available and extremely interested in this opportunity.

Given the urgent timeline, I can interview as early as [today/tomorrow/specific date] and am prepared to start work with minimal notice if selected. My background in [relevant experience] has prepared me to hit the ground running in fast-paced environments.

Key qualifications that make me ready to start immediately:

- [Relevant experience/skill]
- [Another qualification]
- [Third qualification]

I'm standing by for your call and can accommodate any interview time that works for your schedule â€” early morning, evening, or weekend if necessary.

Please don't hesitate to contact me at [phone number] or respond to this email. I'm ready to move forward at your pace.

Thank you for your urgent consideration.

[Your Name]

[Phone Number - available 24/7]

Get more templates here: <https://www.lettersandtemplates.com/letters/interview-request-letter>