

Confirming participation in a seminar or workshop

Subject: Attendance Confirmation for [Seminar/Workshop Name]

Dear [Organizer Name],

I am pleased to confirm my participation in the [Seminar/Workshop Name] on [Date] at [Venue]. I appreciate the invitation and look forward to gaining insights and engaging with the presenters.

Thank you for this opportunity.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

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