

Heartfelt formal invitation

Subject: Warm Invitation to Our Annual Dinner

Dear [Recipient Name],

It is with great pleasure that we extend this invitation to you for our Annual Dinner on [Date] at [Venue]. This evening is dedicated to appreciating the contributions of our valued members, and your presence would make it even more special.

Please RSVP by [RSVP Date] to confirm your attendance.

With warm regards,

[Your Name]

[Your Position]

[Organization Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/invitation-letter-for-annual-dinner>