

Formal celebration invitation letter

Dear [Recipient Name],

We are pleased to invite you to join us in celebrating [Event Name], which will take place on [Date] at [Time] at [Venue]. Your presence will make the occasion truly special and memorable.

Kindly RSVP by [RSVP Date] to confirm your attendance. We look forward to celebrating this wonderful occasion with you.

Warm regards,

[Sender Name]

[Sender Position / Organization]

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