

Formal opening ceremony invitation letter

Subject: Invitation to the Grand Opening Ceremony of [Event/Organization Name]

Dear [Recipient Name],

We are delighted to invite you to the grand opening ceremony of [Organization/Event Name], scheduled on [Date] at [Time] at [Venue]. Your presence would be an honor as we celebrate this milestone.

Please RSVP by [RSVP Date] to confirm your attendance. We look forward to sharing this special occasion with you.

Sincerely,

[Your Name]

[Title]

[Organization Name]

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