

## Preliminary invitation for project tender

Subject: Provisional Tender Invitation “ [Project Name]

Dear [Recipient Name],

We are issuing a provisional invitation for your organization to tender for [Project Name]. This notice is intended to gauge initial interest and collect preliminary proposals before the formal tender process.

Detailed documents and guidelines will follow upon confirmation of participation. We encourage early expression of interest by [Date].

Regards,

[Sender Name]

[Position]

[Organization Name]

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/invitation-to-tender-or-bid-letter>